

Guidance note on the NSTA's fees and charges regime

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Introduction

The NSTA provides a range of services to specific licence holders. These services include issuing licences to search and bore for and get petroleum, as well as consents issued under the petroleum licences (both onshore and offshore), offshore gas storage licences and carbon dioxide storage licences and for pipeline works authorisations.

In accordance with Managing Public Money, our costs of these services are recovered via direct fees rather than via the levy to ensure that only those benefiting from a service will bear its costs.

The charges, introduced by the Gas and Petroleum (Consents) Charges Regulations 2013 and now enshrined in The Oil and Gas Authority (Fees) Regulations 2016 as amended.

These Regulations can be viewed here:

<http://www.legislation.gov.uk/uksi/2016/904/contents/made>

These Regulations have been amended by The Oil and Gas Authority (Fees and Petroleum Licensing) (Amendment) Regulations 2017 which can be viewed here:

<http://www.legislation.gov.uk/uksi/2017/426/made> , The Oil and Gas Authority (Levy and Fees) and Pollution Prevention and Control (Fees) (Miscellaneous Amendments) Regulations 2020, which can be viewed here: <http://www.legislation.gov.uk/uksi/2020/208/contents/made>,

The Oil and Gas Authority (Levy and Fees) Regulations 2021, which can be viewed here:

<https://www.legislation.gov.uk/uksi/2021/206/contents/made>, The Oil and Gas Authority (Levy and Fees) Regulations 2022, which can be viewed here:

<https://www.legislation.gov.uk/uksi/2022/204/contents/made> and The Oil and Gas Authority (Levy and Fees) Regulations 2023, which can be viewed here:

<https://www.legislation.gov.uk/uksi/2023/228/contents/made> and The Oil and Gas Authority (Levy and Fees) Regulations 2024, which can be viewed here:

<https://www.legislation.gov.uk/uksi/2024/241/contents/made>

What services will we charge for?

Category A Services

- Approval of an onshore or offshore Field Development Plan (referred to in the Regulations as a development and production programme), including approval to revisions and addenda
- Approval of an offshore Gas Storage Development Plan (referred to in the Regulations as “a development plan”) including approval to revisions and addenda
- Approval of an offshore carbon dioxide Storage Permit (referred to in the Regulations as “a carbon dioxide storage proposal”) including approval revisions and addenda
- Amend a carbon dioxide storage permit
- Review and amend a carbon dioxide storage monitoring plan
- Amend a carbon dioxide storage work programme
- “Complex” Pipeline Works Authorisations (those the NSTA estimate will require more than four days for an officer to determine) and variations thereto
- “Complex” production and flaring and venting consents (those the NSTA estimate will require more than two days for an officer to determine)

The charge for the above services is determined by a formula set out in the Regulation which is £610 per day times the number of days; and the number of officers involved in the approval.

An invoice for payment will be issued by email/post after a calculation of the above has been made using time sheets that Consenting Teams will maintain whilst progressing such consents and authorisations.

For information on how the payment will be requested from you for Category A services please refer to **Annex A** of this Guidance.

Category B Services

This category of consents has pre-calculated “off the shelf” charges set in Regulations and is payable at the point of application via the Energy Portal using a credit card.

Drilling consents

The Wells Operations and Notifications System (WONS) allows petroleum licence operators to apply to NSTA for consent to drill both onshore and offshore wells and conduct nominated operations on these wells. The WONS system also allows the operator to notify the NSTA of various events during the drilling of the well.

Charges will be levied on the following applications:

- Full Initial Drilling (Exploration or Appraisal Well) (not provisional applications)
- Full Initial Drilling (Development Well) (not provisional applications)
- Geological Sidetrack
- Completion
- Re-Completion
- Suspend Well Long Term
- Continue Long Term Suspensions
- Re-Enter Long Term Suspended Well
- Abandonments

WONS Fees

Consent type	One off fee
To drill a new well	£930
To drill a sidetrack	£840
To complete a well / fit or refit equipment in a well	£370
To suspend a well	£780
To re-enter a well subject to a well suspension	£350
To abandon a well	£1,080

Licence changes

Each category of change attracts a specified charge rate and each instance of the change included in an application will attract the nominated charge.

The changes and the related fees are:

Consent type	One off fee
Change of licensee	£1,450
Change of the beneficiary of a petroleum field or subarea	£1,450
Change of the operator of a petroleum field or subarea	£1,270

A straightforward application requiring minimal review and IT processing functions will attract a lower charge than a more complex application with a substantial number of changes that requires greater scrutiny and IT processing functions.

Certain changes are currently exempt from charges:

- relinquishments/surrenders
- licence ends
- sub area shape changes
- adding / removing a field
- licence administrator change
- data confirmations
- data corrections

A fixed charge will apply for a re-issue of consent regardless of the number of operations involved.

Charges for applications that are subsequently withdrawn will not be refunded as the NSTA will have already used staff time and IT costs involved in processing the original application.

If an application is returned to industry by the NSTA for amendment, the following charges will apply:

- any new added operations will be charged for
- any deleted operations will not be refunded

Production/Flaring/Venting consents

Charges will be made for the following submissions to obtain a new consent (i.e. attracting a new consent reference number):

- Production consents (including well tests)
- Flare consents
- Vent consents

In addition a charge will be made for an application by the operator to vary/revise a consent already issued.

A consent re-issue initiated by the NSTA will not incur a charge, even if the application is subsequently passed to industry for modification.

Consent type	One off fee
Get petroleum from a licensed area (Production consent)	£1,200
Variation of a consent to get petroleum from a licensed area	£1,200
Drill stem test	£280
Extended well test	£930
Flare or vent petroleum	£940

Variation of a consent to flare or vent petroleum	£940
Flare or vent natural gas from a relevant oil or gas processing facility	£350

If the NSTA estimates an application for a flare or vent consent or a production consent will require more than two days for an officer to determine, the fee will be classed as “complex” and treated as a Category A fee.

Pipeline Works Authorisations and Deposit Consents

Charges will be made for the following:

- A Pipeline Works Authorisation and variations thereto (including Holder, User, Operator or Owner)
- A deposit consent (referred to in the Regulations as “a pipeline deposit proposal”)

Application for consent to or authorisation for activity or matter	Fee Payable
Pipeline works authorisation	£3,330
Category 1 pipeline works authorisation variation	£3,330
Category 2 pipeline works authorisation variation	£2,030
Variation of holder, user, owner or Operator of a pipeline under a pipeline works authorisation	£2,030
Consent to a pipeline deposit proposal	£1,730
Category 2 pipeline works authorisation options variation	£2,030
Pipeline works authorisation and deposit consents granted following cessation of production from a petroleum field	£2,030

If the NSTA estimates an application will require more than four days for an officer to determine, the fee will be classed as “complex” and treated as a Category A fee.

Applicants can ask for their applications may be fast tracked. If this is requested and agreed, the fee payable is doubled.

If an application is fast tracked, it will be processed within the time shown below:

Application type	Processing time
Pipeline works authorisation	4 months
Category 1 pipeline works authorisation variation	4 months
Category 2 pipeline works authorisation variation	6 weeks
Variation of holder, user, owner or Operator of a pipeline under a pipeline works authorisation	6 weeks

Consent to a pipeline deposit proposal	6 weeks
Category 2 pipeline works authorisation variation with the option for applicant to undertake a number of possible future actions	6 weeks
Pipeline works authorisation and deposit consents granted following cessation of production from a petroleum field	6 months

For information on the screen shots that you will be taken through when being requested to pay please refer to **Annex B** of this Guidance.

Category C Service

Consent type	One off fee
Methodology proposed for the measurement of petroleum (PON6 approval)	£1,330
Extended Well Tests (These are not applied for though the Energy Portal)	£930
Extension of the initial, second or final term of a petroleum licence	£5,660
Extension of the final phase of the initial term of a petroleum licence	£5,660
Amendment of a work programme	£5,660
Consent to retention or development area proposals	£1,250
Determination of an oil field under Schedule 1 to the Oil Taxation Act 1975	£5,340
Metering examination under a seaward area production licence	£3,080
Metering examination under a petroleum exploration and development licence	£3,740
Attendance at a meter flow calibration	£2,030
Consent to flare or vent natural gas from a relevant oil processing facility or a relevant gas processing facility	£350
Change of licensee of a carbon dioxide appraisal and storage licence	£1,400
Change of the beneficiary of rights granted by a carbon dioxide appraisal and storage licence	£1,400
Appointment of an exploration operator under a carbon dioxide appraisal and storage licence	£1,210
Appointment of a storage operator under a carbon dioxide appraisal and storage licence appointment of storage operator in a CS licence	£1,210
Extension of the initial or appraisal term of a carbon dioxide appraisal and storage licence	£5,670
Measurement of carbon dioxide injection flow rate	£3,740
Approval of well or installation operators	The sum of the fees charged by the competent authority. "Competent authority" being the Health and Safety Executive and the Secretary of State for DESNZ, acting jointly.
Application for landward petroleum exploration licence	£2,460

Application for seaward petroleum exploration licence	£2,460
Application for methane drainage licence	£200
Application for petroleum exploration and development licence	£6,570
Application for seaward area production licence	£10,030
Application for gas storage licence	£9,860
Application for carbon dioxide storage licence	£19,710

These approvals have a pre calculated “off the shelf” charge set in the Regulations and are charged for by an invoice issued in the post or by email.

For information on how the payment will be requested from you for this category of services, please refer to **Annex C** of this Guidance.

ANNEX A

For Category A services, how is the payment requested and how will the company pay?

When the NSTA is ready to issue a consent or authorisation they will ask you to request (an email will suffice) that the NSTA determines the charge you will be required to pay. Additionally, the same process will be followed if a Field Development Plan is withdrawn or if the consent process takes more than 6 months.

The NSTA, from their time sheet records, will calculate that fee at £610 per day times the number of days; and the number of officers involved in the approval process.

Once this charge calculation has been made, the NSTA's Finance Unit will issue (by post or by email) an invoice for settlement.

The invoice will contain:

- Amount of the charge, in pounds sterling
- How the amount was calculated e.g. days spent and number of officers involved
- Basic description of the purpose of the payment, e.g. "FDP approval of the xxx Field"
- Bank details for the NSTA where settlement can be made
- An invoice reference number for you to quote when making your payment which will be essential for the NSTA matching against the consent/authorisation you have requested

Repayments to you

If for any reason the NSTA decides to make a refund in part or in full, then the following will apply:

- If you have not already paid the invoice, a credit note will be issued to your company against the invoice issued in error.
- If you have already paid the invoice. You will be asked by NSTA to provide details of the bank account into which the payment should be made, as follows:

- Name of bank
- Sort code
- Branch of bank
- Account name
- Account number

It is important that these bank details are provided on your company letter headed paper as our Finance Unit will not make payment otherwise. **For questions on an invoice, or credit note you have received, please email: accountsreceivable@nstauthority.co.uk**

ANNEX B

For Category B services, how is the payment requested and how will my company pay?

The charges for these services have been pre-calculated and are contained in the Regulations, and many have been incorporated in the Energy Portal payment facility. Payment will be requested when an application is made. You can elect to pay immediately by credit card using the “WorldPay” system.

Once application on the Energy Portal (including PEARS) is made the following payment screens will appear:

Payment

This section holds payment details for your application. Once payment has been completed, a unique reference will be assigned. Please note this is for future reference and any communication with the NSTA.

Industry Ref Test
Application Ref Not Yet Assigned

Invoice Summary

Invoice Ref EDU/OGA/PEARS/780
Description PEARS Application Fee

Item Ref	Description	Quantity	Subtotal
1	Subarea Beneficiary Change	1	GBP 1450.00
2	Licensee Change	1	GBP 1450.00
Total			GBP 2900.00

[Display Invoice](#)

[Card Payment](#) [Alternative Payment Method](#)

Card Billing Details

Please provide billing details relating to your payment card.

*Name

Address

*Postcode

*Email Address


Telephone No

Remember Details

[Use my details](#)

[Search for address](#)

Cards accepted:




Contact us:
NORTH SEA TRANSITION AUTHORITY
Registered Companies House, 09665504
Sanctuary Buildings
20 Great Smith Street
London
SW1P 3BT
nlso@nstaauthority.co.uk

Submit for payment

Clicking "Pay Now" will transfer you to an external server for payment processing.

[Pay Now](#) [Resume Payment Later](#) [Cancel This Payment](#)

Payments powered by 

If you need to view/print the Payment Request (Invoice), you can click on the ‘Display Invoice’ link). This will display the Payment Request in a PDF format.

Invoice Summary

Invoice Ref EDU/OGA/PEARS/780
Description PEARS Application Fee

Item Ref	Description	Quantity	Subtotal
1	Subarea Beneficiary Change	1	GBP 1450.00
2	Licensee Change	1	GBP 1450.00
Total			GBP 2900.00

[Display Invoice](#)

Request for Payment

Request for Payment Number EDU/OGA/PEARS/781
Request for Payment Date 22nd March 2024
Payment Terms Immediate

For the attention of the Licensee:		From: (Charging Point)	
Company	DUMMY OIL COMPANY (U.K.) LIMITED	Contact	NORTH SEA TRANSITION AUTHORITY
Address	Sanctuary Buildings 20 Great Smith Street London SW1P 3BT	Address	Sanctuary Buildings 20 Great Smith Street
Registered Number		Telephone	SW1P 3BT 0300 067 1689
		Fax	
		Email	ukop@nstauthority.co.uk

Receiving credits in GBP in the UK	Receiving credits from Overseas
BACS & CHAPS (GBP 10,000+) Bank Address: RBS London Corporate Service, 2nd Floor Bishopsgate, London, EC2M 4RB. Sort Code: Account No: Account Name: Oil and Gas Authority	Swift BIC: IBAN: Beneficiary Reference: Oil and Gas Authority

Please provide payment for the following items:

Item Ref.	Description	Unit Price	VAT Amount	Total Cost
1	Subarea Beneficiary Change	GBP 1450.00	GBP 0.00	GBP 1450.00
2	Licensee Change	GBP 1450.00	GBP 0.00	GBP 1450.00
			TOTAL CHARGE:	GBP 2900.00

Vat registration no. N/A - Out of Scope

When you are ready to pay for your application you will need to select a Payment Method. You can choose 'Card Payment' which allows you to pay using a credit card through our 'WorldPay' system.

Card Payment	Alternative Payment Method
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The alternative payment method will no longer be available from 1 October 2024, for applications that have not yet reached the payment stage by that date. Following this change payments will only be accepted via card. We recommend planning ahead to avoid issues such as exceeding credit limits.

1.1 WorldPay Payments

If you are using WorldPay as your payment method you will need to enter your card billing details. If you click on 'Use my details' it will import the details that are held against your Portal Account. When searching for your company address click on the 'Search for address' link.

Card Payment | Alternative Payment Method

Card Billing Details

Please provide billing details relating to your payment card.

*Name [Use my details](#)

Address [Search for address](#)

*Postcode

*Email Address

Telephone No

Remember Details

Cards accepted:
VISA VISA MasterCard
Maestro CB

Contact us:
NORTH SEA TRANSITION AUTHORITY
Registered Companies House, 09665504
Sanctuary Buildings
20 Great Smith Street
London
SW1P 3BT
info@nsta.gov.uk

Once you have entered your post code click on the 'Search' button).

Address Search

UK Postcode Search
To search for a UK address enter the postcode and click 'Search':
Post Code

Overseas or Manual Address Entry
Select a country from the dropdown below to manually enter an address.
Country

New If you do not know the post code or the address does not have one, try using [Advanced Search](#).
If you cannot find the address, you may manually enter one by selecting a country from the above dropdown list.

Once your search results have returned, you need to click on the relevant address link.

Search Results

Addresses found (7):

- [Arts Council England 21 Bloomsbury Street London](#)
- [Bellrock Group 21 Bloomsbury Street London](#)
- [Cafcass 21 Bloomsbury Street London](#)
- [Office Of The Immigration Services Commissioner 21 Bloomsbury Street London](#)
- [Oil & Gas Authority 21 Bloomsbury Street London](#)
- [Sport England 21 Bloomsbury Street London](#)
- [Uk Sport 21 Bloomsbury Street London](#)

Once all your details have been entered you need to click on the 'Pay Now' button.

Submit for payment

Clicking "Pay Now" will transfer you to an external server for payment processing.

payments powered by
WorldPay

You will now be directed to the WorldPay system.

You will now need to select your Card Type by clicking on the relevant card icon.



Secure Payment Page

TEST MODE - This is not a live transaction.

Please review your purchase details, then select a payment method to continue.

Select language

THE OIL & GAS AUTHORITY
Description **PEARS Application Fee**
Amount **£2,900.00**

Select your payment method



Cancel

worldpay For help with your payment visit the: [WorldPay from FIS Help](#).
from FIS

WorldPay from FIS Limited © 2012

You are now required to enter your card details and then click on the 'Make Payment' tick icon



Secure Payment Page

TEST MODE - This is not a live transaction.

Select language

THE OIL & GAS AUTHORITY
Payment method **Mastercard**
Description **PEARS Application Fee**
Amount **£2,900.00**

Mastercard
SecureCode

Card details

* Indicates a required field

* Card number

[Security Code](#)

* Expiry date

* Cardholder's name

Enter the name exactly as it appears on your debit or credit card.

Cardholder details

Billing address

Postcode/ZIP code

Country/Territory

Telephone

Fax

Email address

Cardholder validation

Please complete this challenge to prove you are a real person:

I'm not a robot

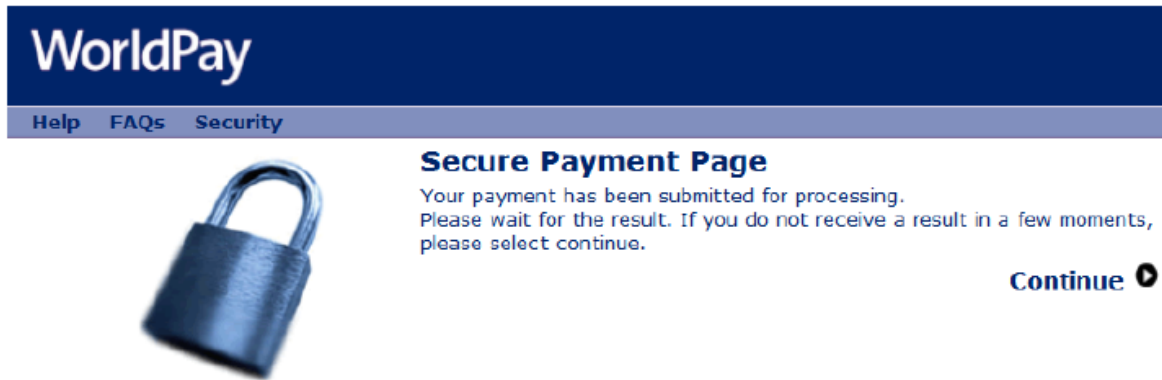
This site is exceeding reCAPTCHA quota.

Start again

Cancel

Make payment

You will now receive a message stating that your payment has been submitted for processing.



The screenshot shows the WorldPay logo at the top left. Below it are links for 'Help', 'FAQs', and 'Security'. The main heading is 'Secure Payment Page'. To the left of the text is an image of a padlock. The text reads: 'Your payment has been submitted for processing. Please wait for the result. If you do not receive a result in a few moments, please select continue.' At the bottom right is a 'Continue' button with a right-pointing arrow.

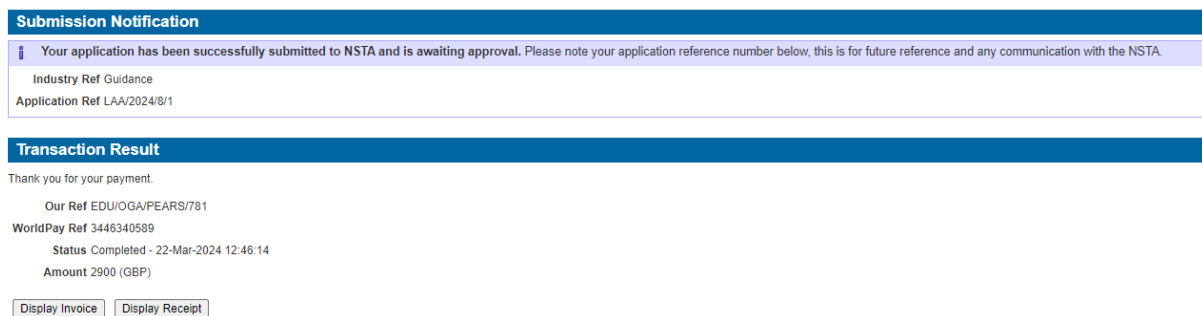
You will now receive a payment status informing you if your payment has been successful or not. You now need to click on the 'Return to the portal' button.

Payment received, thank you

This was not a live transaction. No money has changed hands.
Thank you, your payment was successful.
Merchant's reference: EDU/OGA/PEARS/781/1
WorldPay Transaction ID: 3446340589

[Return to the portal](#)

You can now see the payment details as well as being able to view both the 'Payment Request (Invoice)' and 'Receipt' by clicking on the relevant button.



The screenshot shows two sections. The first is 'Submission Notification' with an information icon and text: 'Your application has been successfully submitted to NSTA and is awaiting approval. Please note your application reference number below, this is for future reference and any communication with the NSTA.' Below this are 'Industry Ref Guidance' and 'Application Ref LAA/2024/8/1'. The second section is 'Transaction Result' with the text 'Thank you for your payment.' followed by 'Our Ref EDU/OGA/PEARS/781', 'WorldPay Ref 3446340589', 'Status Completed - 22-Mar-2024 12:46:14', and 'Amount 2900 (GBP)'. At the bottom are two buttons: 'Display Invoice' and 'Display Receipt'.

An example of a receipt is shown below.

Payment Receipt

Request for Payment Number EDU/OGA/PEARS/781
Request for Payment Date 22nd March 2024
Paid/Received Date 22nd March 2024

For the attention of the Licensee:		From: (Charging Point)	
Company	DUMMY OIL COMPANY (U.K.) LIMITED	Contact	NORTH SEA TRANSITION AUTHORITY
Address	Sanctuary Buildings 20 Great Smith Street London SW1P 3BT	Address	Sanctuary Buildings 20 Great Smith Street London SW1P 3BT
Registered Number		Telephone	0300 067 1689
		Fax	
		Email	ukop@nstauthority.co.uk

Payment has been provided for the following items:

Item Ref.	Description	Unit Price	VAT Amount	Total Cost
1	Subarea Beneficiary Change	GBP 1450.00	GBP 0.00	GBP 1450.00
2	Licensee Change	GBP 1450.00	GBP 0.00	GBP 1450.00
			TOTAL CHARGE:	GBP 2900.00

Vat registration no. N/A - Out of Scope

Payment Details

Payment Method(s):	Electronic payment via WorldPay
Payment Reference:	3446340589
Amount Received:	GBP 2900.00
Date Paid/Received:	22nd March 2024

Payment received, with thanks

Payment of Production/Flare/Vent Consent Applications

Once application on the Field Consents System via the Energy Portal is made the following payment button will be available. You are using GovPay as your payment method you will need to enter your card billing details.

Select the 'Pay and Submit application' button to proceed with application payment.

The screenshot shows a user interface with two main buttons at the top: a green button labeled 'Pay and submit application' and a grey button labeled 'Edit application'. Below these, there is a section with a 'View application' button and a 'Payments' button. A 'Show all sections' link with a dropdown arrow is also visible. The section is titled 'Application details'.

You will be taken to the screen below which provides a payment summary information. Click the 'Start Payment' button to proceed.

Pay and submit application

Please note that by starting the payment, any other person currently completing a payment for the application will have their attempt cancelled.

► [Share this page for someone else to pay](#)

Payment summary

Item	Cost
New field annual consent application FCON/8035/0 (Version 1) submission	£930.00
Total charge	£930.00

The screenshot shows two buttons at the bottom of the payment summary: a green button labeled 'Start payment' and a grey button labeled 'Edit application'.

You will now be directed to enter payment card details, billing address and contact email address for the payment notification. Click the 'Continue' button once all sections have been completed.

Enter card details

Payment summary

New field annual consent application FCON/8035/0 (Version 1) submission

Total amount:
£930.00

Card number

Accepted credit and debit card types



Expiry date

For example, 10/26

Month Year
 /

Name on card

Card security code

The last 3 digits on the back of the card

Billing address

This is the address associated with the card

Address line 1

Address line 2 (optional)

Town or city

Country or territory

Postcode

Contact details

We'll send your payment confirmation here

Email

[Continue](#)

[Cancel payment](#)

You will now be presented with your final payment summary screen. Please check details are correct then 'Confirm Payment'. If you wish not to proceed with payment, then please select the 'Cancel Payment' option.

Confirm your payment

Payment summary

New field annual consent application FCON/8035/0 (Version 1) submission

Total amount:

£930.00

Card number	●●●●●●●●●●1111
Expiry date	08/26
Name on card	Joe Bloggs
Billing address	test, Aberdeen, XX13 3XX, United Kingdom
Confirmation email	joe.bloggs@gmail.com

[Confirm payment](#)

[Cancel payment](#)

Once you have confirmed the payment details are correct you will be presented with the following screen to confirm payment for the application has been made and submitted to the NSTA.

Application paid and submitted

Your reference number
FCON/8035/0 (Version 1)

[Back to work area](#)

An email notification will now be sent to the email address provided during the payment details screen confirming successful payment as seen in the example below.



GOV.UK

Your payment of £930.00 to Field Consents was successful

Payment for: New field annual consent application FCON/8035/0 (Version 1) submission

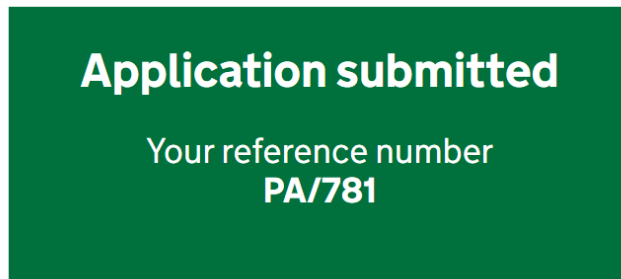
Reference: 13333

Date of payment: 6 June 2024 – 12:39:16

This email address is not monitored. If you have any questions about your payment, contact the service you made the payment to directly.

Payment on the PWA Portal System

When an application has been submitted on the PWA Portal System, the below acknowledgement screen will come up. The application is then sent to the Consents & Authorisations Manager for review.



Submitted date and time: 21/03/2024 15:39:34

Submitted by Shell Industry

We have sent you a confirmation email.

What happens next

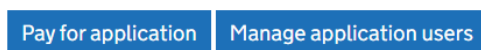
Your application has been sent for review.

Any new pipelines with temporary references have been assigned pipeline numbers.

[What did you think of this service?](#) (takes 30 seconds)

[Go back to work area](#)

When the application has been accepted, you will receive notification that payment is required. When opening your application in your work area, there will be a request that payment is made by clicking on the Pay for application tab.



Application status	
Status	
Initial review	COMPLETED
Confirm satisfactory application	NOT STARTED
Consultations	CANNOT START YET
Public notice	CANNOT START YET
Prepare consent	CANNOT START YET

Please read through the information to ensure that it is correct and then click on 'Start Payment'. If a colleague in the organisation and/or a Finance Team handle payments on your behalf, please send the application to them by clicking on the 'Share this page for someone else to pay' link.

Pay for application

Please note that by starting the payment, any other person currently completing a payment for the application will have their attempt cancelled.

▶ [Share this page for someone else to pay](#)

New PWA application PA/782 submission

Item	Cost
Charge for submitting an initial PWA application	£3330.00
Total charge	£3330.00

[Start payment](#) [Back](#)

Please include card details in the following screen.

Enter card details

Payment summary

New PWA application PA/782 submission

Total amount:

£3330.00

Card number

Accepted credit and debit card types



Expiry date

For example, 10/26

Month

Year

 /

Name on card

Card security code

The last 3 digits on the back of the card

Billing address

This is the address associated with the card

Address line 1

Address line 2 (optional)

Town or city

Country or territory

United Kingdom

Postcode

Contact details

We'll send your payment confirmation here

Email

[Continue](#)

[Cancel payment](#)

Please double check details before confirming payment.

Confirm your payment

Payment summary

New PWA application PA/782 submission

Total amount:

£3330.00

Card number	●●●●●●●●●●4444
Expiry date	07/28
Name on card	A N Other
Billing address	A Street, A Town, AZ19 0BU, United Kingdom
Confirmation email	

[Confirm payment](#)

[Cancel payment](#)

When you have confirmed payment, an acknowledgement for the payment of your application will appear.

Application PA/782 payment completed

What happens next

Your application will be processed by the assigned case officer.

- You can [view your application](#)
- You can [work on another application](#) from the work area

An email acknowledgement will also be sent to the Inbox of whoever made the payment.

Applicants can ask for their applications to be fast tracked. If this is requested and agreed, the fee payable is doubled.

ANNEX C

For Category C services, how is the payment requested and how will my company pay?

The relevant Team will ask for the NSTA's Finance Unit to arrange for our finance service provider to issue you with an invoice (by post or email) for settlement.

The invoice will contain:

- Amount of the charge, in pounds sterling
- Basic description of the purpose of the payment, e.g. "PON 6 approval for the xxx field
- Bank details for the NSTA where settlement can be made
- An invoice reference number for you to quote when making your payment which will be essential for the NSTA matching against the consent/authorisation you have requested

Repayments to you

If for some reason it is decided to make a refund to you the following will apply:

- If you have not already paid the invoice, a credit note will be issued to your company against the invoice issued in error
- If you have already paid the invoice, you will be asked by the NSTA to provide the bank account into which the payment should be made, as follows:

- Name of bank
- Sort code
- Branch of bank
- Account name
- Account number

It is important that these bank details are provided on your company letter headed paper as our finance service provider will not make payment otherwise. **For questions on an invoice, or credit note you have received, please email: accountsreceivable@nstauthority.co.uk**